

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION  
SEPTEMBER 11, 2024  
REGULAR SESSION MEETING @ 6:30 PM  
EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL      Time: 6:30PM**

Dr. Swabb	P	Mrs. Brewer	P	Mr. Besecker	P	Mr. Manuel	P	Mrs. Hill	P
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**BOARD PRESIDENT'S REPORT:**

A. Welcome

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."*

*This meeting was broadcasted;. In person meeting was held in Room 404.*

**REVIEW OF AGENDA & APPROVAL OF MINUTES**

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: Mrs. Hill; Second: Mr. Besecker

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I
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***MOTION PASSED 5-0***

***RESOLUTION NO 069-2024***

C. August 14, 2024 - Approval of Minutes of Regular Meeting

August 26, 2024 - Approval of Minutes of Special Session Meeting

Motion: Mrs. Brewer; Second: Mr. Manuel

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I
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***MOTION PASSED 5-0***  
***RESOLUTION NO 070-2024***

**D. Student Spotlights -**

**Hunter Hampshire (In Attendance) - Nominated by Mrs. Unthank (In Attendance)**

I would like to nominate Hunter Hampshire for this month's Student Spotlight. He has shown to be a helper in the classroom. Hunter has gone above and beyond. He will help others and myself in the classroom. He will pick up someone else's mess and help others log into their computer. Hunter does not complain about assignments, he just gets them done. I am excited to start the year with such a positive and helpful student in my classroom. I have no doubt that together Hunter and peers like him will make this year one of the best. I have learned just a few things about Hunter so far this year. For one, Hunter is a great friend to have because he will do anything for his friends. He also loves to draw very creative things in his spare time. I am excited to learn more about Hunter and to watch him continue to grow this year. Great job Hunter & Congratulations!

**Micah Peeples (In Attendance) - Nominated by Mr. Schwieterman (Not Present) Presented by Mrs. Unthank**

It is my astute honor to nominate Mr. Micah Peeples as my selection for this month's Student Spotlight. From the very start of the school year, he has shown to be a leader in the classroom and is a great student and kid to be around. He gets along well with his peers and I can already tell he is a student that can be depended on no matter what task I ask him to complete. This behavior was illuminated when he took both the star diagnostic test and the math pre assessment. Not only was his scores among the highest I have seen to start a school year, his effort and commitment to try his best was unmatched. Considering these are merely pre assessments and just gave us a starting point, he still had the desire to try his absolute best. When you put that kind of work in, you get noticed. I am proud to show evidence that we see these things. It is my pleasure to recognize Micah Peeples as Student of the Month. Great Job Micah & Congratulations!

**Jasmine Brown (Not Present) - Nominated by Mrs. Link (Not Present) Presented by Mr. Barr**

I am nominating Jasmine Brown for this month's student spotlight. Jasmine is a sophomore who cares deeply about the work she does and always gives her best effort on every assignment, even the small writing journals that are simply for participation. Jasmine takes the time to help students around her understand what is going on and is always willing to lend a helping hand to any classmate who needs it. She demonstrates incredible patience with her peers and is always willing to take initiative in group class activities. Outside of my class, I know Jasmine is very active in the FFA, and she really enjoys stepping up and being a leader in that setting. Overall, Jasmine has a huge heart and cares deeply about her friends and family. She is always bragging about the important people in her life and is one of the most selfless students I have ever encountered. I believe Jasmine Brown is very deserving of the student spotlight. Great Job Jasmine & Congratulations!

**Colby Hansen (In Attendance) - Nominated by Mrs. Bolin (Not Present) Presented by Mr. Barr**

I am nominating Colby Hansen for this month's student spotlight. Colby is the son of Kent and Mandi Hansen. He likes to spend his free time fishing and hunting. He is also a part of the junior high football team and plans on playing basketball this year as well. He is a kind and respectful student who does a good job at getting assignments completed on time. Great job Colby & Congratulations!

## ADMINISTRATIVE REPORTS

### A. Mrs. Michelle Lavey, Elementary Principal –

- Summer School WACO Field Trip – Partially funded by Darke Co Foundation Grant
- 2024-2025 District Goals - Building relationships with parents and students

### B. Mr. Christopher Barr, MS/HS Principal –

- Color Green Photography – Donnie Selanders & Ben Robinson worked with the Bradford Public Library – Senior Composite and History Project
- Chenoweth Trails Professional Development Day – Team Building was done with staff
- 2024-2025 District Goals – Science of Reading project are being worked upon
- Upcoming Events -
  - 9/16 – Elementary Fundraiser Kickoff
  - 9/17 – School Picture Day
  - 9/25 – Athletic Booster Meeting 7pm Media Center
  - 10/2 – PTO Meeting 6 pm Media Center
  - 10/4 – Homecoming Parade 6:30pm
  - 10/5 – Homecoming 7-10pm Cafeteria
  - 10/8 – 10/12 – Pumpkin Show Week
  - 10/9 – No School – Professional Development
  - 10/11 – Early Dismissal – Pumpkin Show Parade 1:30pm
  - 10/15 – BOE Meeting 6:30pm in Room 404

### C. Mr. Bob Daugherty, Assistant Principal – Not Present

### D. Mrs. Chloe Thompson, Athletic Director/Transportation Director –

- Athletic Upcoming Events
  - 9/12 – Golf vs National Trail  
HSVB @ TCN  
JH FB @ National Trail
  - 9/13 – HS FB @ National Trail
  - 9/14 – HS VB @ Mississinawa Valley  
XC @ Troy
  - 9/16 – HS VB vs Milton Union  
Golf vs TVS
  - 9/17 – HS VB vs FM – Volley for the Cure for Molly Dunlevy
  - 9/19 – Golf @ WOAC Tournament  
HS VB vs Preble Shawnee  
JH FB @ Preble Shawnee
  - 9/20 – HS FB @ Preble Shawnee
  - 9/21 – HS VB @ Dixie
  - 9/24 – Golf @ Sectional Tournament  
HS VB @ Arcanum
  - 9/26 – HS FB vs Dixie
  - 9/28 – XC @ Newton  
JH FB vs Dixie
  - 9/30 – HS VB vs Union City
  - 10/1 – HS VB vs Tri Village
  - 10/2 – Buff n Tuff and Powderpuff

10/3 – JH FB vs Mississinawa Valley  
10/4 – HS FB vs Mississinawa Valley – Homecoming

- Working with Color Green Photography on Athletic Record Boards
- Working with VPP on graphics for hallway
- Both vans are being used on routes regularly

E. Mrs. Maria Brewer, Upper Valley CC update –

- 9/4 – Groundbreaking for \$18M building expansion – adding more programs
- Foreign Exchange Student Program – Bradford student hosting one of the German exchange students

F. Mr. Joseph Hurst, Superintendent -

- It was a great start to the school year
- Board meeting date and time moved for October due to Pumpkin Show Week, meeting will take place on Tuesday, October 15<sup>th</sup> @ 6:30pm in Room 404
- Access road for new building
- Head Start restroom is continuing
- Concession/Food Prep/STEAM Room/Restrooms – Kickoff soon for student leadership - Graphic ideas – Fencing around building will be done soon (This week)
- Flooring project – Polished alternative is being discussed
- 911 Remembrance

G. Mrs. Carla Surber, Treasurer –

- Completed and filed Financial Statements for June 30<sup>th</sup> fiscal year
- Many infrastructure projects being done – dealing with more than double the amount of funding from 2017 by utilizing grants and other opportunities
- OSBA Conference – Bradford will be represented for Electric vehicles at conference with presentations given

**PUBLIC PARTICIPATION - None**

**FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber**

Consent Calendar (items 1 through 21). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – August 2024

2. Check Register – August, 2024

3. Then & Now certification of bills that were obligated by employees of the district:

Business	Encumbered	Payable	Responsible Party
Harris Signworks	\$0	\$1775.00	Hurst, J
Darke County Vacuums	\$0	\$354.90	Miller, S
Waibel	\$0	\$740.00	Miller, S
Lowe's	\$114.00	\$114.09	Hurst, J
Rumpke	\$702.00	\$1,067.13	Miller, S
Amazon	\$119.02	\$119.30	Daugherty, B
Amazon	\$904.98	\$989.98	Hartzell, C
Amazon	\$690.42	\$740.42	Hazrtell, C
Teacher Synergy, LLC	\$0	\$160.00	Lavey, M
Teacher Synergy, LLC	\$0	\$97.98	Lavey, M
Teacher Synergy, LLC	\$0	\$147.79	Lavey, M
Cintas	\$0	\$701.80	Miller, S
BSN Sports	\$1,844.00	\$1,991.52	Thompson, C
City Electric Supply	\$0	\$25.02	Miller, S

4. Recommend approval of Transfers and Advances for the month:

Approve Advance from the 001 General Fund to 599-9923 REAP in the amount of \$ 6,659

5. Recommend approval of Temporary/Permanent appropriations for necessary amendment.
6. Recommend acceptance of a rebate for \$16.44 from Menards to be used for future purchases.
7. Recommend acceptance of a donation in the amount of \$1,000.00 from **Jill Rank & Janice Yohey** to be used for the Chad Nolan Scholarship..
8. Recommend acceptance of a donation in the amount of \$500.00 from Covington Savings & Loan Assn. for a scholarship.

9. Recommend acceptance of a donation in the amount of \$100.00 from **Darrell & Cathy Gambill** to be used for Kindergarten snacks.
10. Recommend acceptance of a donation in the amount of \$750.00 from **Kimberly Hershey** for the John Hershey Memorial Scholarship fund.
11. Recommend acceptance of a donation from the Athletic Boosters of \$100.00 towards an ice tank for The Athletic Department.
12. Recommend approval of financial statements for the fiscal year that ended June 30, 2024. It was filed for the school district through the Auditor of State's Office through the Hinkle report. The school district will advertise this document upon approval.
13. Recommend that the Board of Education advertise for bids to repaint the metal roofs and accompanying appurtenances.
14. Recommend acceptance of a donation from **Clinton Coble**, State Farm, of a conference table with an approximate value of \$50.00.
15. Recommend the application of the Ohio Stem Learning Network Grant in the amount of \$2,500.00 for the funding of LEGO robots to be used in the STEAM program at the new campus facility for elementary students.
16. Recommend approval of a 1 year contract with Erate Funding for School Districts, LLC (EFFSD) for the 2025-2026 fiscal year in the amount of \$2,400.00 with additional required fees.

**THIS AGREEMENT** is made this eleventh day of September, 2024 by and between Bradford Exempted Village School District, of Bradford, Ohio, hereinafter referred to as Client and ERATE FUNDING FOR SCHOOL DISTRICTS, LLC, an Ohio limited liability company, of 245 Grant St., Troy, Ohio 45373, hereinafter referred to as EFFSD.

**NOW, THEREFORE**, the Client hereby engages the services of EFFSD, and in consideration of the mutual promises herein contained, the parties agree as follows:

Fees. In consideration for the services to be rendered by EFFSD, the Client shall pay EFFSD a "base fee" for the 2025-26 fiscal year of \$2400.00, which will be due 30 days after the Invoice date. The term of this Agreement is ONE ~~TWO~~ **X**, or ~~THREE~~ funding year at the above guaranteed rate.

In addition, if Client employs EFFSD to make an additional (second) application for "Category 2" funding for equipment, maintenance, or managed broadband services, Client agrees to pay EFFSD an additional fee of 4% of the "Category 2" funding awarded (calculated by using the Funding Commitment Decision Letter (FCDL) award amount), plus an additional service fee of \$300. This amount will be billed upon the issuance of the Category 2 Funding Commitment Decision Letter.

Client agrees to pay EFFSD for "on-site" representation regarding "Application Issues" under audit the amount of \$125 per hour plus expenses. In the event of an audit EFFSD will be available for on-site representation, if requested, at the rate of \$125 per hour plus expenses.

Should any invoice not be paid within 30 days after its due date, Client agrees to pay a finance charge of 1.5% per month on the outstanding balance.



17. Recommend approval of the application for the Cyber Security Software and Services Grant for an amount not to exceed \$20,000 in order to aid in the funding of cybersecurity software and services.
18. Recommend approval of applying for the Ohio Stem Learning Network Grant in the amount of \$5,000.00 for robots for HS students.
19. Recommend acceptance of a donation from **Robert Daugherty** for \$600.00 by virtue of an Amazon gift card, which he earned as an employee of the district.
20. Recommend approval to solicit grants from the Miami County Foundation.
21. Recommend approval to apply for the T-Mobile Friday Night 5G Lights grant for \$5,000.00 to be used for upgrades to your football field.

Motion: Mr. Besecker; Second: Mrs. Brewer

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I
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***MOTION PASSED 5-0***  
***RESOLUTION NO 071-2024***

**OLD BUSINESS – None**

**NEW BUSINESS**

*Consent Items (items 1 through 12). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment/Job Descriptions:

- A. Resignations - **Mike Harmon** - Varsity Assistant Football Coach effective June 17, 2024. No work was performed on this contract.
- B. Employment - Supplemental Assignments - One (1) Year Supplemental Contract for the 2024-2025 school year:

<b>Haley Lear</b> -	Site Manager for Fall & Winter
<b>Alisha Apple</b> -	Site Manager for Fall & Winter
<b>Cory Canan</b> -	Site Manager for Fall & Winter
<b>Skip Miller</b> -	Site Manager for Fall & Winter
<b>Ryan Hudelson</b> -	Site Manager for Fall
<b>Tracy Barhorst</b> -	Ticket Taker
<b>Brooke Fair</b> -	Ticket Taker
<b>Karen Gehret</b> -	Ticket Taker

<b>Athena Beachler -</b>	Ticket Taker
<b>Deb Wirrig -</b>	Ticket Taker
<b>Cindy Hoelscher-Fair -</b>	Ticket Taker
<b>Nolan Case -</b>	8th Grade Boys Basketball Coach
<b>Jack Shell -</b>	7th Grade Boys Basketball Coach
<b>Josh Siedling -</b>	Head Varsity Girls Basketball Coach
<b>Katelyn Diehl -</b>	Assistant Varsity Girls Basketball Coach
<b>Casey Canan -</b>	Reserve Girls Basketball Coach
<b>Ashley Jones -</b>	Varsity Basketball Cheer Coach
<b>Kate Gade -</b>	Reserve Varsity Basketball Cheer Coach
<b>Conner Reed -</b>	JH Basketball Cheer Coach
<b>Shon Schaffer -</b>	Head Varsity Softball Coach
<b>Greg Gordon -</b>	Reserve Softball Coach
<b>Derrick Skinner -</b>	Assistant Varsity Baseball Coach
<b>Brandon Koverman -</b>	Reserve Baseball Coach

C. Employment - Classified Personnel - One (1) Year Limited Nonteaching Contract effective for the 2024-2025 school year:

<b>Judy Bayless-Canan -</b>	Part-time Cafeteria Worker
<b>Beulah Jo Hunter -</b>	Part-time Van Driver
	Substitute Custodian
<b>Tina Landis -</b>	Substitute Educational Aide
	Substitute Cafeteria Worker

2. Recommend approval of a contract with Coca-Cola effective August 31, 2024, until August 24, 2029.
3. Recommend approval of a contract with Lyndsay Richey Music Therapy Services, LLC for the 2024-2025 school year with rates of \$80.00 per 60-minute music therapy session.
4. Recommend approval to move **Megan Unthank** to the Master's column according to the negotiated agreement.
5. Recommend a revision to the contract with Ansonia Local Schools in the amount of \$700/month over a 9 month period totaling \$6,300.00, originally voted upon in July 2023 per resolution #066-2023.
6. Recommend that the Board, in its opinion, determine that School Bus #13 is not needed for school purposes, or is obsolete, or is not fit for the use for which it was acquired. Based on its determination it may dispose of the property because the estimated fair market value of such property is \$10,000 or less. As a condition of the receipt of the EPA funds, recommend that bus #13 be disposed of by demolition.
7. Recommend that the board approve the company Color Green for the artistic rendering and composite/history line prominently displayed in the hallway of Bradford School District. No other quotes were available with the extensive research needed for the historical significance of the school district in the timeline proposed.
8. Recommend entering into a partner with Miami County Educational Service Center to provide a collaborative Business Advisory Council.



9. Recommend entering into a partnership with Empowering Darke County Youth for tutoring services for the 2024-2025 school year at no additional cost to BEVSD.
10. Recommend participation in the State of Ohio Cooperative Purchasing Program..

**AUTHORIZING POLITICAL SUBDIVISION TO PARTICIPATE IN THE  
State of Ohio COOPERATIVE PURCHASING PROGRAM**

*WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and*

*WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,*

*BE IT ORDAINED BY THE BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT Section 1. That the BRADFORD BOARD OF EDUCATION hereby requests authority in the name of the*

*BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.*

*Section 2. That the SUPERINTENDENT is hereby authorized to agree in the name of the BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs because of BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT participation in the contract.*

*Further, that the SUPERINTENDENT does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for avoiding the requirements established by ORC 125.04.*

*Section 3. That the SUPERINTENDENT is hereby authorized to agree in the name of the BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the SUPERINTENDENT does hereby agree to directly pay the vendor.*

**RESOLUTION/ORDINANCE MUST BE APPROVED, DATED AND FILED WITH THE  
OFFICE OF COOPERATIVE PURCHASING PRIOR TO USE OF A CONTRACT.  
ADDITIONALLY, THE PAYMENT OF THE APPROPRIATE ANNUAL FEE MUST BE  
MADE PRIOR TO CONTRACT USE.**

11. Recommend approval for tuition reimbursement for Haley Lear in the amount of \$1,350.00 for the following course completions at Liberty University:

COSC 611 – Counsel Child & Ad School Social Em Dev - 3 credit hours  
COSC 604 - Found Education & School Counsel - 3 credit hours  
COSC 661 - School Counselor Program Dev & Eval - 3 credit hours

12. Recommend approving changes to the student handbooks as recommended by the principal.

Motion: Mrs. Hill; Second: Mr. Manuel

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I
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***MOTION PASSED 5-0***

***RESOLUTION NO 072-2024***

13. Recommend approval to purchase a new cold and hot station for the west end serving line from TriMark Company out of Cincinnati in the amount of \$22,418.00 based on current procurement rules and the appropriate provided proposals.

Motion: Mr. Manuel; Second: Mrs. Brewer

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I
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***MOTION PASSED 5-0***

***RESOLUTION NO 073-2024***

14. Recommend entering into a contract with Elsner Painting and Pressure Washing, Inc. not to exceed \$10,000 to complete painting in the main hallway.

Motion: Mr. Besecker; Second: Mr. Manuel

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I
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***MOTION PASSED 5-0***

***RESOLUTION NO 074-2024***

15. Recommend hiring **Sally Brewer** as clock operator for the 2024-2025 school year.

Motion: Mrs. Hill; Second: Mr. Besecker

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	Abstain	Mr. Besecker	I
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***MOTION PASSED 4-0***

***RESOLUTION NO 075-2024***

**ENTER EXECUTIVE SESSION (IF NECESSARY)**

  X   (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

       (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

  X   (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

       (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

       (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

       (G) (6) Specialized details of off security arrangements

Motion: Mrs. Brewer; Second: Mrs. Hill

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I
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***MOTION PASSED 5-0***

***RESOLUTION NO 076-2024***

ENTER EXECUTIVE SESSION at: 7:21PM

EXIT EXECUTIVE SESSION at: 8:38PM


**ADJOURNMENT**


Motion: Mrs. Brewer; Second: Mr. Manuel

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I
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***MOTION PASSED 5-0***

TIME: 8:39PM

  
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Dr. Scott Swabb

  
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Mrs. Carla Surber, CPA